

Protection of Human Subjects Committee (PGHS)/Institutional Review Board (IRB)

Research Proposal for Study to be Conducted at Richard Bland College

RBC Contact for Study:

Proposal – Name of Study:

Investigators and Affiliations:

Site: Richard Bland College

Type of Review (Exempt, Expedited, or Full):

Background and Rationale:

(Please describe the motivation and background for the study being conducted. This should also include the benefits expected from this study.)

Data Use:

(Please list all ways that the data may be used (ie. journal publications, funding requests, program improvements, informing future protocols and processes, academic degree completion requirements, etc.).

Participants and Procedures:

(Please list and describe the participants and procedures being used in the study. Are there any systems or existing databases being used as a part of the study (ie. Banner, Canvas, etc.)?)

Informed Consent:

(All details for the informed consent should be included in this section.

- Will the study be anonymous or confidential? How will this be maintained/achieved?
- Contact information for researchers and supervisors should there be questions about the study or concerns? This should also include an RBC contact if the researcher(s) are not affiliated with RBC? (The PHSC may be able to serve in this capacity if need be.)
- Will the participants be able to opt-out of the study?
- What are the potential risks to the participants? This includes physical, psychological, and/or social risk.
- Are there other resources provided to the participants to help mitigate any potential risks that they may experience either in the informed consent or as a part of the study? (ie. Suicide Hotline, mental health or social resources, counseling, etc.)?

- Are there any additional steps being taken to protect the participants from any potential harm?

Incentives, Sponsors, and Conflicts of Interest:

(Please list any incentives being offered for participants and any funding supporting this research so that the committee can review any potential conflicts of interest. If none, please state "None". Any other potential conflicts of interest should be listed here along with a description of how the researcher(s) plan to mitigate them.)

Data Management:

(How is data being stored and maintained? What security procedures are in place to protect the data obtained from the study? How long will this data be maintained? How will it be destroyed?)

Data Collection:

(Please describe the procedures for the collection of the data. Also attach any copies of assessment tools or instruments being used for data collection (ie. surveys, questionnaires, interview questions, etc.).)